



Dear Prospective Board Candidate:

Thank you for your interest in a position as a member of the Elk Grove Chamber of Commerce Board of Directors. This is a position that directly drives the success of the Chamber in fulfilling its mission of serving the business community.

The position also comes with responsibilities. The Board sets policy and approves programs that become the basis for operating the Chamber. An effective board member will have the time, or be willing to take the time, to attend monthly board meetings, special meetings, and appropriate committee meetings, and other functions or events. Please see the "Board Time Commitment" form attached for a summary of expectations.

Some other criteria for board members include:

- Be an independent thinker, but open to other positions and options.
- Be willing to listen and learn.
- Be one who can accept change and even direct change
- Be willing to commit adequate time to the work of the board in order to be an effective member and properly discharge the duties of the board.
- Be capable of and willing to acquire the knowledge necessary to cope with the issues of a modern organization and its finances, operations, programs, services and public issues.
- Possess character and demeanor that will reflect favorably on behalf of the Chamber.
- Be an individual who possesses sufficient stature to command the respect of fellow board members, employees and the public.
- Be willing to accept the challenges that may result from making decisions in the best interests of the membership that may not be acceptable to some individual members.
- Subordinate personal and other business interests to the needs of the Chamber when making decisions.

Should you have interest in becoming a prospective board member, please fill out the Board Candidate Application and fax or mail to the Chamber. For additional information, please give me a call at 916-691-3760

Sincerely,

Janet Toppenberg
President/CEO
Elk Grove Chamber of Commerce